**Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Building:** \_\_\_\_\_\_\_\_

**Room(s):**

**IC:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Lab Contact(s):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **Surveyor(s):**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTE: PLEASE INDICATE ANY LAB WHERE THE HAZARD IS IMMINENT!**

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| **Biological Safety Cabinet (BSC)** | **Findings (explanation and room(s) numbers)** |
| Are biological safety cabinets certified within the last year? If not, provide last certification date. |  |
| Are front grill and exhaust filter unobstructed? |  |
| Are open flames being used inside the cabinet? |  |
| Do vacuum traps on floors have secondary containment? Do vacuum lines have in-line filters?  |  |
| **Chemical Fume Hood (CFH) and Other Local Exhaust** | **Findings (explanation and room(s) numbers)** |
| Are chemical fume hoods certified within the last year? If not, provide last certification date. |  |
| Are air foil and rear baffle unobstructed? |  |
| Is the sash at or below the maximum height? |  |
| Is the CFH free from any surrounding blockage or obstructions, and not used for storage?  |  |
| Has other local exhaust equipment (e.g., downdraft tables, Laminar flow stations, etc.) been certified? If not, provide last certification date. |  |
| **Chemicals** | **Findings (explanation and room(s) numbers)** |
| Are all flammables stored in a flammable storage cabinet? |  |
| Have peroxide formers been double dated? |  |
| Have chemicals been segregated properly? |  |
| Are any hazardous materials being stored above eye level? |  |
| Are all chemical containers within the laboratory securely closed? |  |
| Are all solutions properly and clearly labeled? |  |
| Are there any mercury thermometers are present? |  |
| **Cold Room** | **Findings (explanation and room(s) numbers)** |
| Does the cold room have an emergency release? |  |
| Is emergency POC info present on the outside of the unit?  |  |
| Is there any excess, unused, or damaged cardboard stored in the cold room? |  |
| Asphyxiates and hazardous gases are not present or used?  |  |
| **Electrical** | **Findings (explanation and room(s) numbers)** |
| Is all equipment without frayed or damaged wiring? |  |
| Are any outlets or electrical strips overloaded? |  |
| Are all computers and power strips mounted off the floor? |  |
| Are electrical outlets within 1 meter of water sources protected by G.F.C.I? |  |
| Are there any portable space heaters present? |  |
| Are there any permanent extension cords? |  |
| Are electrical panels and breakers accessible? (Unblocked within 36” of panel) |  |
| **Fire Protection** | **Findings (explanation and room(s) numbers)** |
| Are sprinkler heads free of obstructions with an 18" clearance below sprinkler heads? |  |
| Are all passage widths in laboratory a minimum of 36"? |  |
| Are doors to labs and hazardous storage kept closed to ensure fire protection and directional air flow? |  |
| Are there any excess combustibles stored elsewhere outside of laboratory?  |  |
| There are not any open penetrations in the walls, floor, or ceiling (e.g., ceiling tiles missing etc.)? |  |
| **Gas Cylinders** | **Findings (explanation and room(s) numbers)** |
| Are all cylinders properly secured? |  |
| Are there caps on all reserve and empty cylinders? |  |
| There are no excess or empty cylinders being stored in the laboratory. |  |
| **General Engineering Controls** | **Findings (explanation and room(s) numbers)** |
| Is laboratory air flow negative to general occupancy, corridor & office areas? |  |
| Is the hand washing sink available and unobstructed?  |  |
| Do vacuum lines on lab benches and in BSCs have in-line filters and disinfectant traps? |  |
| **General Laboratory Housekeeping** | **Findings (explanation and room(s) numbers)** |
| Are there any glass containers being stored on the floor? |  |
| Are all slip, trip, or fall hazards removed from laboratory? |  |
| Are clean absorbent pads located on work surfaces? |  |
| Does the laboratory appear to be clean and uncluttered? |  |
| Is the lab using proper disinfectant and disinfecting procedures?  |  |
| **General Practice and Procedures** | **Findings (explanation and room(s) numbers)** |
| Food intended for human consumption is not stored or present in laboratory areas. |  |
| Are microwave oven(s) clearly labeled "No Food Preparation, ~~“~~Lab Use Only"? |  |
| Has proper signage (i.e. UV, Laser, Radioactive, etc.) been displayed on the laboratory door? |  |
| Is proper signage (Emergency 1-2-3) displayed in the laboratory? |  |
| Has lab equipment been properly labeled (Biohazard, Radioactive, Toxic, etc.)? |  |
| Are all furniture items within the lab nonporous (i.e. chairs, no rugs, no cloth bulletin boards)? |  |
| There are no air quality concerns (e.g., odors, uncomfortable conditions, etc.).  |  |
| **Laboratory Animal Program** | **Findings (explanation and room(s) numbers)** |
| Are all transport containers, animal waste, and carcasses properly contained? |  |
| Have all rooms in which animals are present been posted with a LAAPP sign? |  |
| **Personal Protective Equipment** | **Findings (explanation and room(s) numbers)** |
| Is an eyewash available in lab, unobstructed and flushed weekly? |  |
| Is a safety shower available, unobstructed, and flushed within the past 12 months? If not, provide last certification date. |  |
| Is personal protective equipment (gloves, lab coats, goggles, etc.) available and being used? |  |
| Are occupants properly attired? (i.e. no exposed skin, closed toe shoes) |  |
| **Refrigerators-Freezers** | **Findings (explanation and room(s) numbers)** |
| Refrigerated flammables are stored in a hazard-rated unit? |  |
| **Safety Resources** | **Findings (explanation and room(s) numbers)** |
| Are SOP's readily available in the lab? |  |
| Has lab staff been notified of the NIH CHP/ECP? |  |
| Has lab staff been notified on how to report hazardous conditions? |  |
| Has the lab staff received the Chemical Safety Guide? |  |
| **Safety Training** | **Findings (explanation and room(s) numbers)** |
| Are all lab staff up to date with Lab Safety and BBP Training (Initial & Refresher)? |  |
| Have all personnel read, reviewed, and follow instructions on laboratory practices and procedures? |  |
| **Waste Management** | **Findings (explanation and room(s) numbers)** |
| Is there any evidence of improper waste disposal? |  |
| Are Chemical wastes tagged, labeled, dated <60 days and kept closed? |  |
| Are chemical waste containers in secondary containment? |  |
| Are sharps containers being used properly and disposed of as MPW when ¾ full? |  |
| Has a Waste Disposal guide been displayed in the laboratory? |  |
| Are any MPW boxes overfilled past ¾ or not double bagged? |  |

**PLEASE LIST ANY LABORATORIES WHERE BIOLOGICAL INVENTORY**

**DISCREPANCIENS HAVE BEEN IDENTIFIED**

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**Rooms with:**

**Lasers: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Formaldehyde: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Xylene: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Ethylene Oxide: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MRI/NMR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Anesthesia: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Nanoparticles: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_High Noise: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Comments/Recommendations:**