



TO BE COMPLETED BY
INSTITUTE/CENTER

English Language Proficiency Supplement

The NIH Institute/Center (IC) has evaluated the academic and professional credentials of the prospective foreign national scientist, and considers him/her to be qualified to participate in the proposed research program under all applicable NIH policies and requirements. We have provided him/her with information about the NIH Visiting Program (available on the Division of International Services (DIS) website, <http://www.ors.od.nih.gov/pes/dis/Pages/default.aspx>) to help him/her make an informed decision before accepting this assignment.

In addition, we have determined that the scientist has sufficient English proficiency to successfully carry out the proposed research program and engage in day-to-day activities in the United States. We have documented the English proficiency via (check the boxes below that apply):

- A recognized English language test (such as TOEFL or IELTS); or
- Signed documentation from an academic institution or English language school; or
- A documented interview conducted via in-person; videoconferencing (such as Skype); or telephone (if videoconferencing is not available).

We understand that we must retain the English proficiency documentation and make it available to the DIS, Office of Research Services (ORS) upon request. Visit the DIS

website (<http://www.ors.od.nih.gov/pes/dis/Pages/default.aspx>) for additional information regarding the English proficiency requirement.

We certify that the information on this request is true and correct and understand the foreign national scientist may be terminated if:

- Fails to participate in the proposed research program;
- Fails to comply with the applicable policies and procedures per his/her NIH designation;
- Engages in unauthorized employment or other activities not permitted under his/her immigration status; and/or
- If sponsored as a J-1 Exchange Visitor, fails to maintain required health insurance for him/herself and J-2 dependent(s).

By hosting the scientist, we will monitor his/her progress and welfare throughout his/her stay at the NIH. We understand that final authorization to sponsor the scientist rests with the Department of State (DOS) and Department of Homeland Security (DHS) under all applicable immigration regulations. The assignment is not official until cleared by the DIS/ORS. We agree to notify the DIS/ORS if there are any changes to the information on this request throughout the scientist's stay.

Foreign National Scientist Name: _____

IC Administrative Officer/ Key Contact Name: _____

IC Administrative Officer/Key Contact Signature: _____

Date (Month/Day/Year): _____