Walter Reed National Military Medical Center

Personnel Security Office
Human Resources Department

PERSONNEL SECURITY OFFICE PROSPECTIVE EMPLOYEE PROFILE SHEET

NAME: _____ _____ _____
LAST FIRST MIDDLE

SOCIAL SECURITY NUMBER: _____-_____-_____

DATE OF BIRTH: _____ /_____ /_____
MM/DD/YYYY

POSITION TITLE: Observer

WORK SPACE: _____ / _____
DEPARTMENT DIRECTORATE

PERFORMANCE PERIOD: FROM: _____ TO: _____
MM/DD/YYYY MM/DD/YYYY

COUNTRY OF BIRTH: _____

COUNTRY OF CITIZENSHIP: _____

CITY OF BIRTH: _____

STATE OF BIRTH: _____

ARE YOU A DUAL CITIZEN? YES ☐ NO ☐ **COUNTRY:** _____

HAVE YOU EVER BEEN ISSUED A PASSPORT BY A COUNTRY OTHER THAN THE U.S.?
YES ☐ NO ☐

DAY TIME PHONE NUMBER: (_____) _____ -_____

CURRENT EMAIL ADDRESS: _____

EMPLOYMENT CATEGORY (CHECK ONLY ONE)

(1) CONTRACTOR: ☐ AGENCY: _____
CONTRACTING OFFICER REPRESENTATIVE: _____
COR PHONE NUMBER: (____)_____-_____
CONTRACT NUMBER: _____

(2) DOD CIVIL SERVICE: ☐ POC: _____
POC PHONE NUMBER: _____

(3) NON DOD CIVIL SERVICE: ☐ AGENCY: _____
POC: (NAME & NUMBER) _____

(4) RED CROSS VOLUNTEER: ☐ POC: _____
POC PHONE NUMBER: (____)_____-_____

(5) MILITARY: ☐ BRANCH: _____
POC: (NAME & NUMBER) _____

(6) STUDENTS/INTERNS/OBSERVERS: ☒ POC: Amaris Thurston
POC PHONE NUMBER: (301)400-3995

FOR PERSONNEL SECURITY OFFICE USE ONLY

APPROVED TO IN-PROCESS: ☐ APPROVED DATE: _____
MM/DD/YYYY

DISAPPROVED TO IN-PROCESS: ☐ DISAPPROVED DATE: _____
MM/DD/YYYY

PSO OFFICIAL SIGNATURE: _____