REQUIRED DOCUMENTS:

- NIH Form 829-1, Parts I & II
- NIH Graduate Partnerships Program (GPP) Verification – DIS will verify with the GPP that all appropriate GPP approvals are in place before processing the request
- Evidence of enrollment in doctoral program, signed by Dean or Registrar on university letterhead
- Copy of highest earned degree (e.g. M.Sc.)
- CV and Bibliography
- 3 letters of reference
- If Predoctoral Supplemental Fellow (PSF) – Evidence of supplemental funding
- Copy of passport biographical page for PF/PSF and each dependent (including passport expiration date)
- If currently in the U.S.:
  - Copy of current Form I-94 for PF and dependent(s)
  - Copy of most recent visa for PF and dependent(s), if available
  - Additional documents per relevant immigration status (column to the right)

1 Include certified translation of all foreign language documents
2 The funding letter must (1) be on the organization’s letterhead, (2) include the amount of funding in U.S. dollars and duration of funding, and (3) be signed by an individual authorized to confirm the funding. Total funding, including outside source and NIH, should be within the established predoctoral stipend range.

NOTE: IC cannot provide a supplement solely to provide health insurance coverage. A stipend must also be authorized.

USEFUL LINKS

Contact DIS
Administrative Staff Guidance
DIS Processing Times
How to Submit Cases and Documents to DIS
NIH Intramural Visiting Fellow Program (VFP) Manual Chapter

Keep copies of everything you send to DIS