

NIH Child Care Board Meeting Minutes
January 30, 2020
Building 45, Rooms C1/C2

Members and Liaisons in Attendance: Ms. Deborah Coelho, Dr. Theresa Cruz, Dr. Kristin Dupre, Dr. Chao Jiang, Ms. Olivia Kent, Mr. Daniel Lonnerdal, Dr. Seema Nayak, Dr. Suzanne Ryan, Dr. Blake Warner, Ms. Kate Winseck, Dr. Richard Wyatt, Ms. Heather Rogers, Ms. Anne Schmitz, Ms. Barbara Acquaviva, Ms. Debbie Washington, Ms. Julie Margel, Dr. Idalia Yabe, Ms. Christina Segura, Ms. Jennifer Rooms, Dr. Alexandra O’Sick, Ms. Eva Chen, Dr. Melissa Conti Mazza, Ms. Mallory McCormick, Ms. Susan Cook, Mr. Russell Mason, Ms. Tonya Lee, Ms. Linda Owen

- I. **Welcome and Introduction of Board Members, Liaisons and Guests** - Chair Theresa Cruz called the meeting to order and welcomed everyone.

- II. **Updates:**
 - A. **Approval of December 12, 2019 Minutes** – A motion was made, seconded, and approved by all.
 - B. **Approval of 2020-2021 Board Dates** – Chair Theresa Cruz suggested that the proposed September 24, 2020 meeting be eliminated and an orientation for new Board members be held on that date with Ms. Tonya Lee. With that edit, a motion to accept the proposed 2020-2021 meeting dates was made, seconded, and approved by all.
 - C. **Additional Announcements**
 - A. **Announcement of Dr. Andrew Bremer’s resignation.** Chair Theresa Cruz announced that, with regret, Dr. Andrew Bremer has resigned from the Child Care Board due to his work commitments that have kept him from attending meetings.
 - B. **Announcement of new Back-up Care Committee Co-chair.** Chair Theresa Cruz announced that Dr. Seema Nayak has agreed to co-chair the Board’s Back-up Care Committee with Dr. Suzanne Ryan.
 - C. **Membership Committee.** Vice Chair Deborah Coelho announced plans for the Membership Committee to meet in February to begin soliciting applications to fill three anticipated openings as Dr. Richard Wyatt and Ms. Coelho will complete their final terms in August 2020. Dr. Wyatt requested that the Board consider adding an OIR liaison to the Board’s membership in the future; Chair Theresa Cruz acknowledged the importance of OIR representation and added that the Board will certainly consider willing and interested volunteers.

- III. **Back-up Care Committee** – Co-chair Suzanne Ryan presented the most recent annual data (October 2018-September 2019). Co-chair Seema Nayak presented information on new, additional services being offered by Bright Horizons. Of note, there was a 39% increase in utilization from the previous reporting year, as well as a 10% increase in registrations. In addition, it was reported there has been a 33% increase in demand for back-up care in the first quarter of this year. Committee members encouraged continued awareness efforts. Dr. Nayak noted that Bright Horizons is now offering services that address caregiving at every life stage. Additional services that the NIH and ORS might consider funding are those targeting Special Needs (navigating the educational process and advocating for children), Education and College Advising, and Elder Care

(connecting employees to the resources they need to assess, plan, and implement care for the adult elders).

Details of the current contract for the NIH back-up care program were presented: (1) The contract with Bright Horizon ended on September 28, 2019; (2) A contract extension through March 28, 2020 was put in place; (3) No gap in service was experienced. An acquisition plan and statement of work has been completed and sent to OLAO. The new contract will include (1) a base time period of April-December 2020, (2) four option years that will run January-December.

Finally, Ms. Deborah Coelho was asked about the new federal 12-week paid maternity/paternity leave; she explained that, at this time, the legislation applies only to Title 5 federal employees. Title 42 (many scientists, physicians and tenure track researchers) and Title 38 employees were excluded, and no changes to legislation have been made yet. HHS is well aware of the concerns and implications for NIH. OHR needs to await OPM's interpretation before the agency can roll out implementation procedures. Board members suggested that OHR include the link to ORS' Child and Family Programs to any information sent to employees/the NIH workforce regarding the new federal 12-week paid maternity/paternity leave.

- IV. Innovative Programs Committee** – Dr. Kristin Dupre thanked Mr. Dan Fogarty for agreeing to co-chair the committee and recognized the work of the entire committee.
- A. Life@NIH 2020 Survey: The timeline was presented. Stakeholder groups submitted questions to Ms. Tonya Lee; she and Dr. Janice Rouiller of OQM are compiling the questions now. The stakeholder groups will have another chance to review the questions and an opportunity to test the survey before its release. A brief discussion of the optimal release date (in October 2020) followed.
 - B. Drafting letter to Dr. Michael Gottesman, Deputy Director for Intramural Research: The Innovative Programs Committee will meet to discuss drafting a letter to Dr. Gottesman that will address handling the transition of the trainees' subsidy program issue. Chair Theresa Cruz reminded the Board that no consensus has yet been reached on how to address this issue. She emphasized that the committee members need to be clear on what is being asked for in any letter or meeting. Vice Chair Deborah Coelho reiterated her concern that the OGC needs to be consulted on the issue.
- V. Announcements and Adjournment**
- A. Upcoming Committee Meetings: (1) Membership - February 5; (2) Wait List - February 21; (3) Child Care Subsidy - February 24.
 - B. February 7 – It's #WearRedDay
 - C. APHA's Billion Steps Challenge – www.nphw.org
 - D. February 16 - Sleep to Your Heart's Content
 - E. Dr. Richard Wyatt thanked Ms. Tonya Lee for working with Dr. Carl Hashimoto on child care issues being experienced by trainees; Drs. Hashimoto and Wyatt were impressed with the wonderful response by the community.

The meeting was adjourned at 11:05 a.m.

The next Board meeting will be held on March 12, 2020 in Building 45, Room D.