

**Aging and Adult Dependent Care Committee (AADCC)
December 16, 2025 Minutes, 2:00 – 4:00 PM
Microsoft Teams**

Attendees:

Melissa Porter	Tammie Edwards	Alicia Chou
Mike Lindquist	Gregg Nelson	Ben Chern
Jessica Mack	Susan Borst	Sarah Whelan
Valerie Gregorio	DeAnna Knox	Elizabeth Barr

I. Welcome and Introductions

Mr. Michael Lindquist opened the meeting and welcomed members and guests. The committee recognized this as Ms. Melissa Porter's final meeting as Chair and expressed appreciation for her leadership and service. Members were informed that a new Chairperson is needed and interested members were encouraged to volunteer.

II. ORS Updates– Gregg Nelson

Mr. Gregg Nelson provided updates from the Office of Research Services (ORS). He announced the retirement of ORS Director Ms. Colleen McGowan and shared that Dr. James Day will serve as Acting Director.

Contract Updates:

- The Bright Horizons Back-Up Care contract ended in September and was not recompeted due to cost efficiency reviews.
- The LifeWork Strategies contract was descoped; funding approval is pending for final task orders supporting webinars and referrals for FY25.
- Child and Family Programs is exploring collaboration with the Wellness Program and Kaiser to provide aging and caregiving-related webinars.
- AADCC webpage membership updates will be posted in January 2026.

III. Working Group Updates

Membership: Mr. Lindquist reported that new membership candidates were interviewed. Voting will occur following the meeting. Letters to applicants will be distributed in late December.

Communications: The committee discussed strategies to increase engagement on the AADCC listserv, including assigning posting schedules and calendar reminders. Members acknowledged recent reduced activity following workforce disruptions.

Collaborative Resources: The Senior Leadership Interview Project was discussed. Limited traction has occurred due to scheduling challenges. The committee agreed to reconsider the format and explore alternatives such as blog posts or virtual discussions.

IV. Strategic Planning and Future Focus

The Committee emphasized the need to reassess committee priorities in light of recent contract losses and ongoing workforce changes. He suggested exploring the development of internally hosted webinars utilizing NIH researchers and community experts. Mr. Lindquist also recommended collaborating more closely with the Child Care Board and the Wellness Committee on shared initiatives. Additionally, he proposed developing a centralized Teams resource repository that includes local, state, and federal caregiving resources. Finally, he encouraged the committee to consider programming topics related to aging, dementia, special needs transitions, and caregiver workplace challenges.

V. Announcement and Adjournment

Meeting ended at 2:47 PM and broke out into a closed session.

Next AADCC meeting is February 18, 2026 from 2:00– 4:00 PM.