

**Aging and Adult Dependent Care Committee
(AADCC)**

**September 17, 2019
Building 1, Wilson Hall
2:00 PM to 4:00 PM**

Attendees: Ms. Jill Bartholomew, NCI, Ms. Lynn Cave, NCI, Ms. Brittany Dixon, OD, Ms. Shuntrice Holloman, ORS, Dr. Chao Jiang, NIAID, Ms. Linda Kiefer, ORS, Ms. Martina Lavrishia, CC, Dr. Dawn Lea, NHGRI, Ms. Tonya Lee, ORS, Ms. Lisa Poe, NHGRI, Mr. Russell Mason, ORS, Ms. Cooper McLendon, NIA, Dr. Dan Xi, NCI, Ms. Susan Cook, ORS, Ms. Judith Lavelle, NIAID, Ms. Heather Rogers, NIDDK, Ms. Sandra Loether, OD, Dr. Elka Scordalakes-Ferrante, NIDCD, Ms. Eva Chen, ORS

Guests: Mr. Chris Gaines, ORS, Ms. Jenny Jones, NIAID, Ms. Quandra Blackeney, NIDA

I. Welcome and Introduction of Members, Liaisons and Guests

II. Partnership Workgroup Report

Ms. Linda Kiefer reported on the Partnership Workgroup progress. The Workgroup has scheduled webinars with the NIH Federal Credit Union (NIHFCU) on topics related to aging and adult care. NIHFCU offers financial planning seminars/webinars for free. Presenters are experienced professionals in their fields. There are 26 offerings available and some of them would especially benefit the those over 50 and caregivers, e.g. Understanding Medicare, Retirement Income Planning, Social Security Benefits, Estate Planning, Long Term Health Care. The group reached out last year to the NIH Office of Strategic Planning and Management Operations for a portfolio analysis. The workgroup has identified Institutes/Centers that funds research on aging issues to identify potential resources for the committee. Using data from FY17 portfolio analysis determine top funders in aging research. The data determined the top five for both aging and caregiving. NIA, NHLBI, NCI, NINDS, NEI. Caregiving research includes: NIA, NINR, NCI, NIMH, NICHD.

Ms. Brittany Patterson spoke about workplace scheduling flexibilities at NIH. Alternative Work Schedules (AWS) – AWS refers to a variety of schedule options that provide alternatives to the standard work week. These variations can assist employees in balancing the demands of the workplace with their personal responsibilities to include adult-dependent care.

III. Research Workgroup

Co-Chairs Cooper McLendon and Jill Bartholomew presented a recap of the Research Workgroup. The goals of the workgroup are to assist with the 2020 Life@NIH Survey, NIH IC Exit Survey, Work-Life@NIH Supervisor training and benchmarking other government programs and policies. The 2020 Life@NIH Survey Questions were submitted July 9, 2019. The purpose of the survey questions was to clarify the demographics (age, retirement, caregiver, and health status) of NIH employees, identify caregiver burden (in terms of time, cost, support) and adult dependent (anyone 18 and older) demographic information (age, health status) and project the future needs of NIH staff. The Workgroup conducted a survey data summary of the FEVS, NIH Exit Survey and the NIH FTE Data report. Notable findings for the

NIH FTE Population Data Report were that there are more female than male caregivers, the average retirement age is 65 and there is a hiring reduction across NIH. Summary of NIH Exit Survey Report: Elder Care-Related Questions from FY15 to FY19 Q3 Notable Findings included that retirement is the primary reason for separation.

The Workgroup will review and summarize supervisor awareness/lack of awareness about aging and adult-dependent care services/programs at NIH.

IV. Communications Workgroup

Ms. Martina Lavrisha reported on various communications the Workgroup completed, including a global email about Older Americans month and Dr. Sierra's presentation, Nurse Management presentation on ORS services, CRN News article on line publication, Clinical Center News article on line publication, Catalyst article publication for healthy aging month with links to ORS services and referral of publication in upcoming global emails.

Upcoming communication efforts for the Workgroup include: during October's Work and Family Month, AADCC will have a meet and greet outreach table on October 16, requested creating posters to post at the Work and Family Information Fair on October 22 and to assign moderators to post on the Adult Care Support listserv in order to increase listserv activity.

V. AADCC Annual Report

Chair Cooper McLendon informed the Committee that workgroups will need to submit their recommendations for the annual report by November 4. The committee was encouraged to think big when making recommendations.

VI. AADCC Charter Update

Ms. Susan Cook informed the Committee that the charter was being reviewed by ORS leadership. AADCC charter changes include the committee reporting to Dr. Collins and voting members will now serve three-year terms.

VII. AADCC Membership Campaign

Co-Chairs Jill Bartholomew and Cooper McLendon informed the Committee that the membership campaign would begin Wednesday, September 25 and applications would be due by November 8. Current voting members will be required to complete an application if they would like to continue on the Committee.

VIII. Work and Family Month

Ms. Tonya Lee informed the Committee that October is Work and Family Month. The Committee will participate in a meet and greet. The committee will also have a table at the Work & Family Information Fair.

IX. Announcements and Adjourn

Mr. Chris Gaines spoke about Wellcheck and how NIH scored in comparison to other government agencies. NIH was ranked in the top 10 of government agency wellness programs and number one amongst HHS OPDIVS.

Next Meeting: Tuesday, Dec 10, 2019



September 17th, 2019

AGING AND ADULT- DEPENDENT CARE COMMITTEE

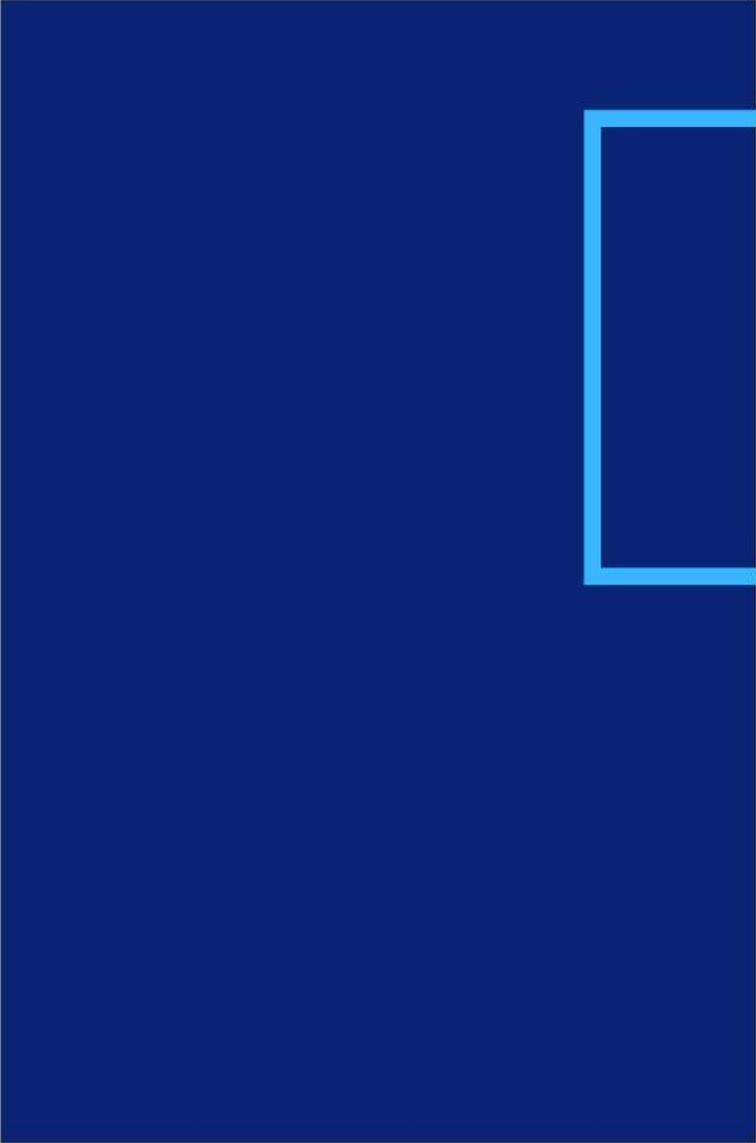
Agenda

- **Welcome and Introduction**
- **Partnership Workgroup Report**
- **Research Workgroup Report**
- **Communications Workgroup Report**
- **AADCC Annual Report**
- **AADCC Charter**
- **AADCC Membership Campaign**
- **Work and Family Month**
- **Announcements and Adjourn**



welcome

The word "welcome" is rendered in a playful, 3D font. Each letter is a different color: 'w' is pink, 'e' is light green, 'l' is orange, 'c' is blue, 'o' is yellow-green and features a sun with rays behind it, 'm' is purple, and the final 'e' is green. The letters are arranged in a slightly staggered, horizontal line on a white background.



Partnership Workgroup

Co-Coordinator: Dr. Dan Xi and Ms. Linda Kiefer

Members

- Jill Bartholomew
- Lynn Cave
- Dawn Lea
- Roy Wheat
- Dan Xi
- Cooper McLendon
- Annette Price
- Agustina Boswell
- Chao Jiang

Partnership Project	Volunteers to Date	Comments	Actions Taken
Goal 1: Strengthen Existing Partnerships			
Employee Assistance Program (EAP)		Collaborate with EAP counselors to identify gaps in aging and adult care resources.	Tonya and Linda met with Eva and Donna August 20, to discuss resource gaps and plans for the upcoming October Work and Family month activities. Eva and Donna are scheduled to host a webinar on October 3, from 11-1, called Navigating Life's Transitions: Getting to know your Employee Assistance Program (EAP).
Health and Wellness Council (HWC) and wellness@nih.gov	Linda K, Dan Xi	Work with council members to raise awareness of health issues, initiatives, programs, outreach, redesigning the wellness@nih.gov page.	March 27 sent a list of updated links to Shuntrice to post on the wellness@nih site that included NIH resources, tools, upcoming events and NIH funded research on aging and caregiving, and links to other federal agencies, national organizations Shruntrice will address updates she had made to the website.
Office of Human Resources (OHR)	Linda K,	Work with Brittany Patterson to identify effective ways to raise awareness of existing flexible work schedules and leave options; improve ITAS functionality; support policies that improve workplace flexibility and benefits for aging workers and caregivers.	Brittany will address these updated at the September17 meeting.
Goal 2: Cultivate New Partnerships			
NIH Federal Credit Union (NIHFCU)	Linda K, Shuntrice H, Dan Xi	NIHFCU offers financial planning seminars/webinars for free. Presenters are experienced professionals in their fields. There are 26 offerings available and some of them would especially benefit the those over 50 and caregivers, e.g. Understanding Medicare, Retirement Income Planning, Social Security Benefits, Estate Planning, Long Term Health Care...	Obtained a list of financial planning seminars hosted by the NIHFCU that include retirement and estate planning. NIHFCU has agreed to host a series of webinars in September, October, and November. Tentative dates for October are 15th and 29th. Meeting with them Wednesday to confirm (see slide).
Identify Top-Funders of Aging and Caregiving Research	Dan Xi, Linda K	Using data from FY17 portfolio analysis determine top funders in aging research.	Ran the data and came up with the top five for both aging and caregiving. NIA, NHLBI, NCI, NINDS, NEI. Caregiving research includes: NIA, NINR, NCI, NIMH, NICHD (see slide).
Engage ICs to Participate in Fairs and Invite to Give Talks	Dawn Lea, Jill B,	Invite top funders to participate in fairs and give talks on relevant research and studies.	Collaborated with the Communications workgroup to invite Dr. Filipe Sierra, founder of geroscience at NIA, to give a talk on May 15.
Goal 3: New Initiatives			
Wellbeing Ambassadors	Tonya Lee, Dawn Lea	Invite top funders to participate in fairs and give talks on relevant research and studies.(Tonya, please provide details and job description for ambassadors.)	Requested more information about job description and expectations of the ambassadors.

NIH Federal Credit Union (NIHFUCU) Financial Planning Seminars Requested

SEPTEMBER

The Three Transitions to Retirement:

Tips for adjusting to financial, lifestyle and emotional changes of retirement

OCTOBER

Financial Planning Basics (*overview*):

We will take a look at some general financial planning concerns. While there's no such thing as a "one-size-fits-all" financial plan, this overview should assist you in thinking about your own needs.

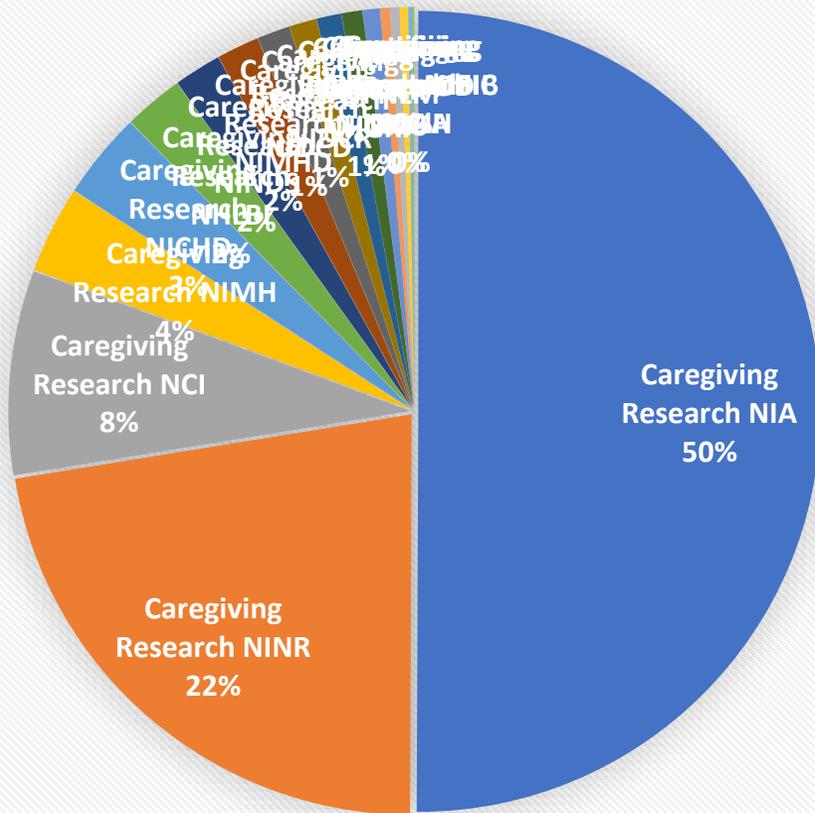
Roadmap for a Secure Financial Future:

The importance of five financial steps can provide a more secure financial future. Learn what the steps are and how to implement them into your financial plan helping you achieve your financial goals.

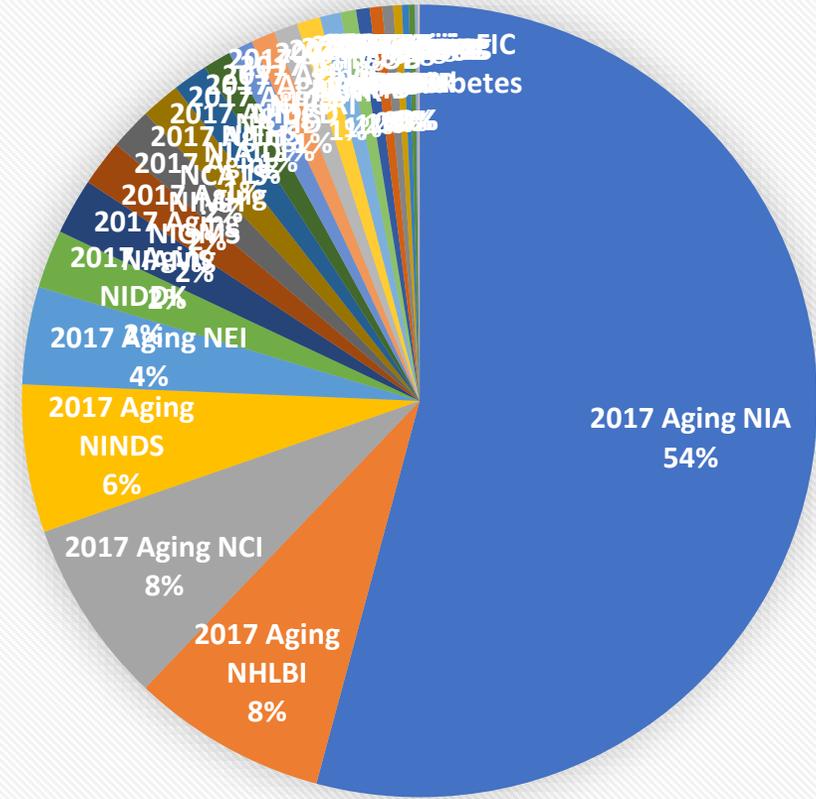
NOVEMBER

Important Papers You Need but Don't Want to Think About: Learn what legal documents we need to have in place. Also discusses where to keep those documents and why.

Caregiving research 2017



Aging Research 2017



Partnership with OHR

Identify OHR Resources that Support Aging and Adult Dependent Care

- Alternative Work Schedules (AWS) – AWS refers to a variety of schedule options that provide alternatives to the standard work week. These variations can assist employees in balancing the demands of the workplace with their personal responsibilities to include adult-dependent care. AWS can be separated into two categories: Compressed Work Schedules and Flexible Work Schedules. All are available to NIH employees with supervisory approval.
- Telework – Telework is a flexible work arrangement where employees perform their job duties at an approved worksite. While telework shouldn't be used as a substitute for dependent care, it does support work/life wellness to include AADC.
- Part-time Work/Job Sharing – If employees are experiencing health concerns due to aging or have personal responsibilities such as caring for an adult-dependent, part-time work and/or job sharing may be desirable to them. In both instances, employees work anywhere from 16 to 32 hours per week, leaving them extra time to care for themselves or their dependent(s).

Partnership with OHR

Identify OHR Resources that Support Aging and Adult Dependent Care

Leave Bank – The NIH Leave Bank is a leave transfer program with pooled funds of annual and restored annual leave. Employees experiencing emergency medical conditions due to AADC that are members of the leave bank could apply to become recipients. This ensures that while they are out caring for their family member or themselves, they are still receiving pay and that is one less thing that they have to worry about

Family and Medical Leave Act (FMLA) – FMLA provides covered employees with an entitlement up to 12 weeks of job-protected leave without pay (LWOP) during any 12-month period for certain family and medical needs.

Benefits Calendar - Retirement related benefit events , Thrift Savings Plan (TSP) Webinars, as well as several other benefit events, are posted on the NIH Benefits Calendar. Those in the AADCC would find it beneficial to occasionally access and review the calendar to see related scheduled events.

Federal Long Term Care Insurance Program (FLTCIP) – FLTCIP provides long term care insurance to help pay for costs of care because of chronic illness, injury, disability, or aging, or because of a severe cognitive impairment, such as Alzheimer's disease.

Partnership with OHR

Identify OHR Resources that Support Aging and Adult Dependent Care

After Retirement: What to Expect

Any other events, resources, or announcements are sent to all of NIH Staff via email

NIH Civil Program – The Civil Program’s mission is to foster civility throughout the NIH community. If an employee feels as though they are being harassed based on their age, the civil program would be an excellent resource.

NIH Training Center (NIHTC)

Retirement Preparedness Courses – The NIHTC offers retirement workshops for every stage of a Federal employee’s career.

NIH Work-life Policies

- Compiled, reviewed, updated current & external resources
- Determined that policies well-established and documented through OHR benefits office and the Matrix document
- Recommend in Annual Report that NIH recognize adult/dependent care needs by addressing and including this audience in all future NIH manuals, chapter, and policies.

NIH Workforce Resource Eligibility Matrix

Workforce Resources		Title 5 Employees			Executives	Title 42 Employees					Trainees			Volunteers & Special Volunteers	Guest Researchers	Senior Biomedical Research Service	Commissioned Corps	Contractor				
		GS	WG	GP/GR Title 38	SES and Top 5	Undergrad Scholarship Program (UGSP)	Clinical or Research Fellow	Staff/Senior Clinician or Scientist	SSO or SPL-2	Tenure Track & Tenured Investigators	Summer Interns	IRTAs & CRTAs	Visiting Fellows									
Parenting, Childcare & Elder Care Resources	Resource and Referral Service	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
	Dependent/Elder Care Resources	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
	NIH Child Care Centers	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	Yes	Yes	No				
	NIH Child Care Subsidy	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No	No	Yes	Yes	No				
	NIH Back-Up Care	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No	No	Yes	Yes	No				
	Nursing Mothers Program	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Leave & Work Flexibility	NIH Leave Bank	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No	No	No	Yes	No	No				
	Voluntary Leave Transfer Program	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	No	No	No	Yes	No	No					
	Sick Leave for Family Care and Bereavement	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	These programs are not applicable but there may be individually determined flexibility at the supervisor's level.			These programs are not applicable but there may be individually determined flexibility at the supervisor's level.		Yes	Yes (per Corps Policy/Procedures)	No					
	Telework	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes						Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Alternative Work Schedules	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes						Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
	Family Medical Leave Act	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes						Yes	Yes	Yes	Yes	Yes	Yes	Yes	No
		Keep the Thread	No	No	No	No	No	No	No	No	No	Post-Docs only	No	No	No	No	No	No	No			
		Stop the Clock	No	No	No	No	No	No	No	No	Tenure Track Only	No	No	No	No	No	No	No	No			
Funding & Student Loans	Intramural Loan Repayment Programs	Yes	Yes	Yes	No	No	Yes	Yes	No	Yes	No	No	No	No	No	Yes	No	No				
	Student Loan Repayment Program	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	No	No	No	Yes	No	No					
	Employee Assistance Program	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	One-time Consult	Yes	Yes	One-time Consult				
Safety & Wellness	Health and Wellness Programs	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
	NIH Civil Violence Prevention Program	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
	Ombudsman	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
Conflict Resolution & Complaints	EEO Complaint Process	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes (per Corps Policy/Procedures)	Yes				
	Negotiated Grievance Procedure	Bargaining Unit employees utilize Negotiated Grievance Procedure, all other employees utilize HHS Administrative Grievance									No	No	No	No	No	No	No	No				
	HHS Administrative Grievance										No	No	No	No	No	Yes	No	No				
Commuting & Parking	Parking	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes				
	Transhare	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	Yes	Yes	No				
	Rideshare	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes, w/o subsidy	Yes	Yes	Yes, w/o subsidy				



Research Workgroup

Co-Coordinator: Ms. Jill Bartholomew and Ms. Cooper
McLendon

Members

- Jill Bartholomew
- Yvonne Bennett
- Sarah Crowell
- Deborah Henken
- Chao Jiang
- Linda Kiefer
- Sandra Loether
- Cooper McLendon
- Lisa Poe
- Elka Scordalakes-Ferrante
- Julie Townshend

Goals

- 2020 Life at NIH Survey
- NIH IC Exit survey
- Supervisor training – Worklife at NIH
- Partnership with the Office of Human Resources
- NIH Work Life Policies
- DOD/Walter Reed/VA/other Govt programs & policies

2020 Life at NIH Survey Questions Turned in July 9, 2019

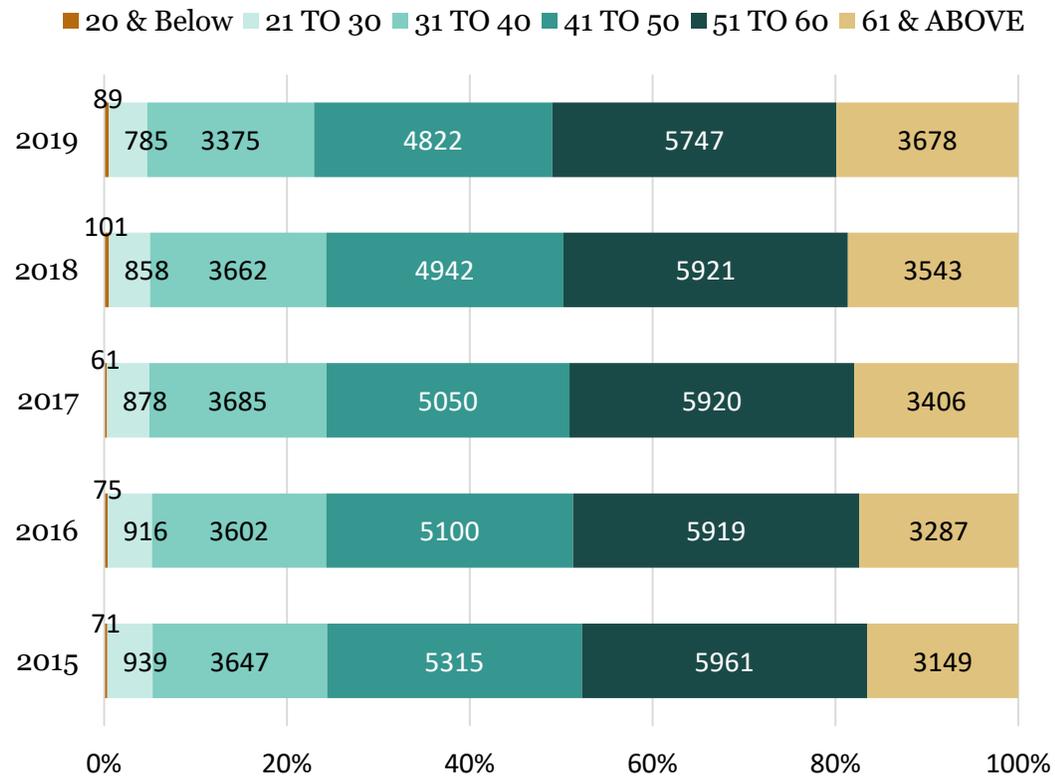
- 1) To clarify the demographics (age, retirement, caregiver, and health status) of NIH employees.
- 2) To identify caretaker burden (in terms of time, cost, support) and adult dependent (anyone 18 and older) demographic information (age, health status)
- 3) To identify needs of NIH staff as they age in the workforce.
- 4) To identify the best ways to disseminate information on aging and adult dependent care resources.
- 5) To project future needs of NIH staff.

Survey Data Summary

FEVS, Exit Survey, NIH FTE Data report

Summary NIH FTE Population Data Report

NIH FTEs by Age Range
(FY2015-2019)



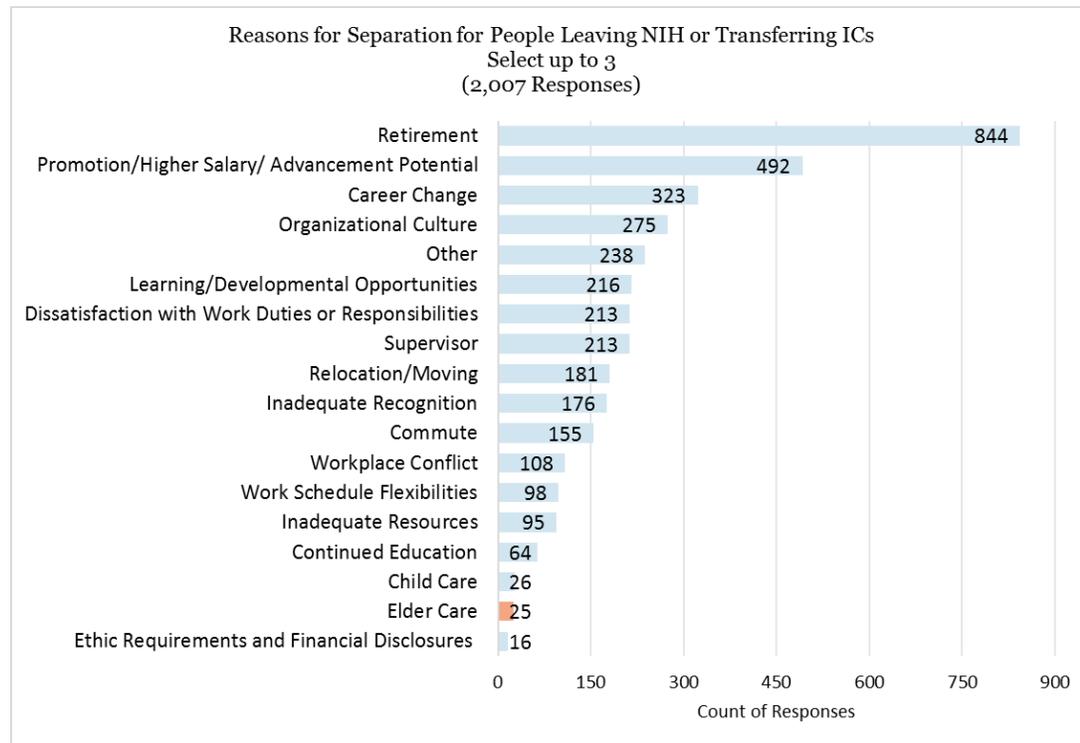
- Notable Findings:

- Female > male caregivers
- Largest cohort: 51 – 60 years
- Avg retirement age: 65
- Hiring reduction across NIH

- AADCC Impact:

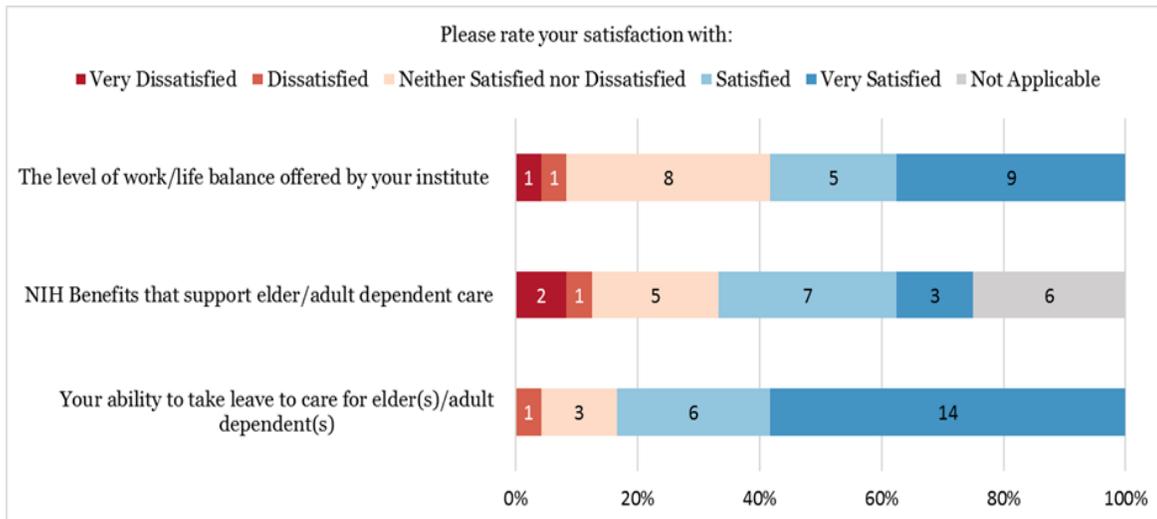
- Targeted focus on screenings, health seminars, life transitions, etc, LTC insurance
- Recruitment and retention implications

Summary of NIH Exit Survey Report: Elder Care-Related Questions from FY15 to FY19 Q3



- Notable Findings:
 - Retirement is #1 reason for separation, however many leave for care concerns.
- AADCC Impact:
 - Could increased awareness of care services increase retention?
 - Partner w/ OHR to incorporate education on workplace flexibilities & policies

Satisfaction with Work life programs



- **Notable Findings:**

- Respondents who indicated elder care as reason for departure are mostly satisfied w/ NIH.

- **AADCC Impact:**

- Is awareness of back-up care programs a reason for departure?

NIH FEVS Report – Elder Care-Related Questions CY14 to CY18

Leadership Support for Work/Life Programs in CY18

Question	Number of responses	Positive	Neutral	Negative	Do Not Know/No Basis to Judge
Q62. Senior leaders demonstrate support for Work/Life programs.	9,721	73.1%	18.7%	8.3%	842

Notable Findings:

- No significant data on use/ satisfaction of aging and adult-dependent services/programs.
- Steady increase reported by employees that reflect positively (Leadership support for work/life programs, Q 62).
- Leadership support for work/life programs is the highest it's been – 70.7% in CY17; 73.1% in CY18.
- Limited participation in health and wellness programs/offerings. Many indicate awareness as reason.

AADCC Impact:

- NIH needs its own survey to assess workforce needs.
- Supervisor trainings/presentations need to continue, increase, become mandatory.
- Awareness, awareness, awareness.

NIH Supervisor Training – Worklife at NIH

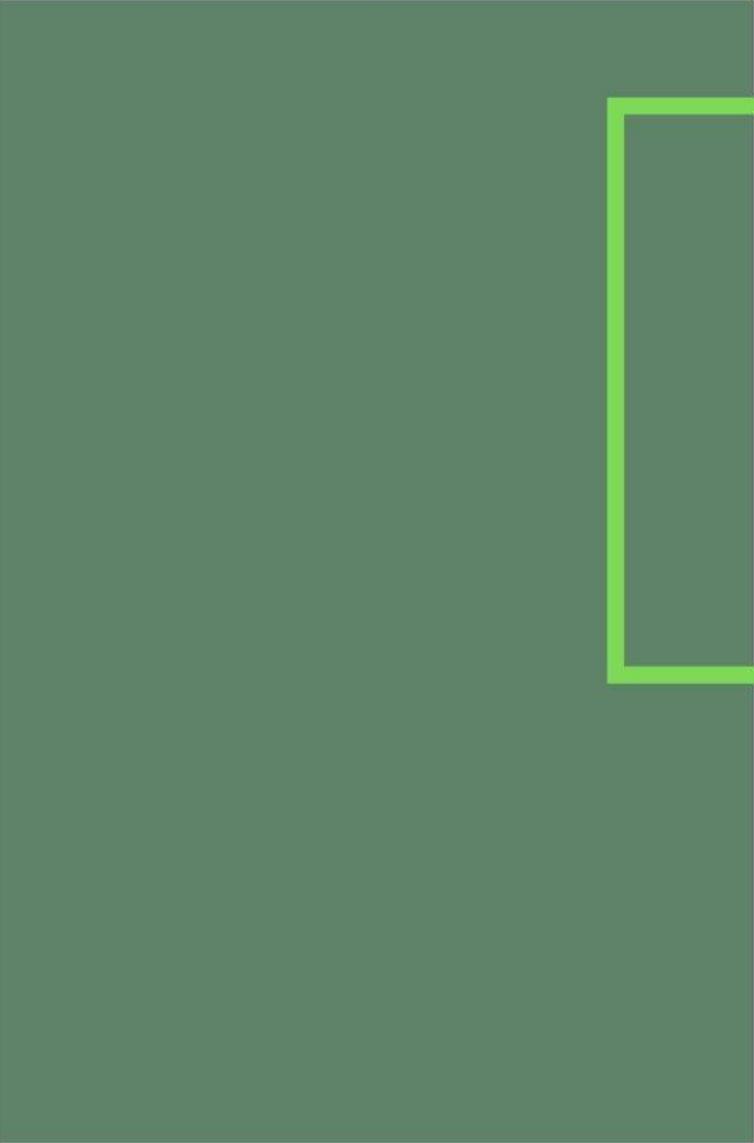
- Review and summarize supervisor awareness/lack of awareness about aging and adult-dependent care services/programs at NIH.
- In progress - report out in Dec 10 AADCC meeting.

Explore other Federal Agency AADC Programs

	Federal Workforce Resources	NIH	WR/Navy DoD	VA	HHS	FDA	HHS	CDC	OPM	DoD	State	FBI	Fannie Mae	NSA	NASA	NIST
Aging/Adult Dependent Care Resources	Resource & Referral Service (800)	✓								Yes – Military One Source	Yes	Limited Info		Yes		
	Emergency Backup Care Program	✓														
	Elder/Adult Dependent Care Subsidy									yes				No?	No?	No?
	Employee Discount Program															
	Dependent Care FSA													yes	Yes	
	Legal Consultant Services	✓										yes		Yes		
	Financial Planning Assistance	✓										Yes		Yes		
	Educational (webinars, seminars, fairs, libraries...)	✓					✓		✓			✓		✓		
	Tech Tools: Navigator, portals, mobile apps			✓												
	Onsite Elder Care Center			✓											no	
Handbook on Workplace Flex plans and Elder Care Programs			✓						✓							Yes

Explore other Federal Agency AADC Programs

	Federal Workforce Resources	NIH	WR/Nav y DoD	VA	HHS	FDA	HHS	CDC	OPM	DoD	State	FBI	Fannie Mae	NSA	NASA	NIST
Flexible Leave/Work Schedules & Benefits	AWS	✓								Yes						yes
	Telework	✓														yes
	Remote Work															
	Leave Bank/Leave Share (VLTP/VLBP)	✓								Yes					Yes	
	Annual Leave	✓														
	Sick Leave	✓														
	FMLA	✓														
	Family Friendly Leave	✓														Yes
	LWOP	✓														
	Job Share Program															
Health Benefits																
Comp Time																
Retirement Options	Retirement Planning/Counseling	✓									yes				Yes	
	Retirement Seminars	✓														
	TSP and Retirement Investment Accounts	✓									Yes					
	Early Retirement Incentives	✓														
	Long-Term Care Annuities	✓									Yes					



Communications Workgroup

Co – Coordinators: Ms. Lynn Cave and Ms. Martina Lavrisha

Members

- Judith Lavelle
- Heather Rogers
- Julie Townshend
- Jill Bartholomew
- Cooper McLendon
- Yvonne Bennett
- Eva Chen
- Augustina Boswell
- Linda Kiefer

Publications

- Global email about Older Americans month & Dr. Sierra presentation – 5/15/19
- Nurse Management presentation on ORS services – June 2019
- *CRN News* article on line publication – May 2019
- *Clinical Center News* article on line publication- June 2019
- *Catalyst* article publication for healthy aging month with links to ORS services– 9/19 – referral of publication in upcoming global emails
- Postings on Adult-Support-Care listserv

Outreach Events

- Nurses Week event – 5/10/19
- Safety Health and Wellness Day – 6/26
- Membership Campaign – 9/25
- Work and Family Month
 - Meet and Greet - 10/16
 - Work-Life@NIH Information Fair – 10/22



work&family
month@nih

Join us in October as we celebrate
with these special events!



Safety Health and Wellness Day (SHW)

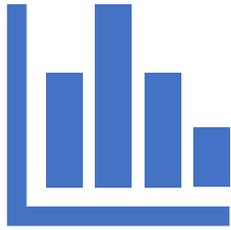
Current Communication Efforts-Fall 2019

- PowerPoint completed on Well-being Ambassadors
- Work and Family Month AADCC will have an outreach table-10/16
- Workgroup will consider creating posters to post at Work and Family Information Fair 10/22
- Increase Listserv Activity
 - Posting to listserv weekly
 - Assigning moderators to post to listserv
 - Let workgroup members volunteer to post to listserv





Next Steps



AADCC Annual Report



AADCC Charter



**AADCC Membership
Campaign**

Work and Family Month



work&family
month@nih

Join us in October as we celebrate
with these special events!

<https://www.workfamilymonth.org.nih.gov>

Announcements and Adjuorn

AADCC Upcoming Meeting Dates

2019

December 10



2020

February 11

May 12

July 28

October 6

AADCC Membership & Liaison Roster 2019

Voting Members	Telephone	Location
Ms. Jill Bartholomew, NCI Co-chair	(240)-276-6635	BG 9609 RM 2E320
Dr. Yvonne Bennett, OD	(301)-379-3793	6701 Rockledge Dr. Rm 5186
Ms. Agustina Boswell, NCI	(240)-276-5162	BG 9609 RM 2E134
Ms. Lynn Cave, NCI	(240)-276-6072	BG 9609 RM 5W326
Ms. Sarah Martyn Crowell, OD	(301)-827-5758	Remote (Duluth, MN)
Dr. Deborah Henken, NICHHD	(301)-496-5541	BG 6710B RM 2433
Ms. Linda Kiefer, OD	(301)-402-8180	BG 31 RM 1A08
Ms. Judith Lavelle, NIAID	(240)-669-5090	BG 5601FL RM 6G37
Ms. Martina Lavrisha, CC	(301)-496-7710	BG 10 RM 4C-426
Dr. Dawn Lea, NHGRI	(301)-451-0354	BG 31 RM B1B54
Ms. Sandy Loether, OD	(301)-435-7787	BG 31 RM 1B37U
Ms. Cooper McLendon, NIA Co-chair	(301)-827-1334	BG 31 RM 2C02
Ms. Lisa Poe, NHGRI	(301)-451-8078	BG 10 RM 9N240
Ms. Annette Price, OD	(301)-594-7619	BG 13 RM 1416
Ms. Heather Rogers, NIDDK	(301)-496-3510	BG 10 RM 9N321
Mr. Roy Wheat, NINDS	(301)-451-2512	NSC BG RM 3228
Dr. Dan Xi, NCI	(240)-276-6143	BG 9609 RM 5W612
NIH Liaisons		
Ms. Eva Chen, Employee Assistance Program	(301)-496-3164	BG 31 B2B57
Ms. Susan Cook, Office of Research Services	(301)-402-8981	BG 31 RM 3B23
Dr. Chao Jiang, NIH Child Care Board	(301)-761-7802	BG 5601FL RM 7B47
Mr. Russell Mason, Office of Research Services	(301)-402-8180	BG 31 RM 1A08
Ms. Brittany Dixson, Office of Human Resources	(301)-402-7103	BG 31 RM B3C07S
Dr. Elka Scordalakes-Ferrante, NIH Health and Wellness Council	(301)-496-2691	BG 31 RM 3C27
Support Staff		
Ms. Tonya Lee, Child and Family Programs	(301)-402-8180	BG 31 RM 1A08
Ms. Shuntrice Holloman, Child and Family Programs	(301)-402-8180	BG 31 RM 1A08

AADCC Workgroup Roster

Communications Workgroup	Research Workgroup	Partnership Workgroup
Co-Coordinators	Co-Coordinators	Co-Coordinators
Lynn Cave	Jill Bartholomew	Linda Kiefer
Martina Lavrisha	Sandy Loether	Dan Xi
Note Taker	Note Taker	Note Taker
Judith Lavelle	Deborah Henken	
Members	Members	Members
Heather Rogers	Linda Kiefer	Jill Bartholomew
Julie Townshend	Sarah Crowell	Lynn Cave
Jill Bartholomew	Jill Bartholomew	Dawn Lea
Cooper McLendon	Cooper McLendon	Roy Wheat
Yvonne Bennett	Lisa Poe	Dan Xi
Linda Kiefer	Eva Chen	Cooper McLendon
Eva Chen	Sandy Loether	Annette Price
Agustina Boswell	Julie Townshend	Agustina Boswell
	Chao Jiang	Chao Jiang
	Elka Scordalakes-Ferrante	
	Dan Xi	